

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, AUGUST 10, 2023

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board approves the **minutes from the July 13, 24, and 26, 2023 Commission Meeting Minutes**; Roll Call: All Aye

County Administrator re Various Issues.

Wheatsborough Solar. County Administrator Hank Solowiej stated that Erie County officially received the Wheatsborough Solar Project application on August 4, 2023. The Commissioners now have 30 days to take action on this application.

Love's Travel Center. Hank noted that he attended a productive meeting with the Edison School Officials regarding the Love's Travel Center TIF. He is hopeful that the information that was discussed will assist Edison Schools in their decision.

Sawmill Creek Wastewater Treatment Plant. Hank informed the Board that next Wednesday the Sawmill Wastewater Treatment Plant rehabilitation pre-bid meeting will take place. The County has received a lot of interested vendors on this project.

Budgets. Hank mentioned that the budgets have been moving along and will present several departments to the Board by the end of this month or beginning of September.

On motion of Mr. Shoffner and second of Mr. Old, Board **cancel**s the following **September Commission Meetings**: Monday, September 4 (Labor Day); Thursday, September 7; Monday, September 11; Thursday, September 14; Monday, September 18; Wednesday, September 20; Monday, September 25; and Thursday, September 28, 2023; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **National Carpet Mill Outlet, Inc.**; Roll Call: All Aye (#23-244 - Erie County Jail Shower Tile Replacement Project - \$48,000)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between **Bowling Green State University and the Erie County Sheriff**; Roll Call: All Aye (#23-245 - appointing two Deputy Sheriffs to provide law enforcement services at Firelands College for 23-24 school year)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Participation Agreement with **Perennial Advantage of Ohio, Inc.**; Roll Call: All Aye (#23-246 - providing health care, medical and related services for residents at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Services Agreement between **Perennial Advantage of Ohio, Inc. and Continuing Healthcare Solutions, Inc.**; Roll Call: All Aye (#23-247 - providing medical concierge services to Perennial covered residents at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#23-248)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#23-249)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between **OCV, LLC and the Erie County Sheriff's Office**; Roll call: All Aye (#23-250 - providing custom mobile app development services and support for a new app created for the Sheriff's Office - \$3,056.60)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to **make supplemental appropriations and budget modifications** re General Operating Fund: Treasurer, VOCA - Local Match, Board of Elections; Unclaimed Monies Fund; Children Services Fund; Northern Ohio Juvenile CCF Fund; TCAP 2021-2023; Compensated Reserve Fund; 2023 Special Election Funding Fund; Care Facility Operations Fund; General OPS - FCFC Fund; Roll Call: All Aye (#23-251)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re Children Services Fund; Child Support Enforcement Agency Fund; and Public Assistance Fund; Roll Call: All Aye (#23-252)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications** re Water District Fund; and Landfill Operations Fund; Roll Call: All Aye (#23-253)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing the County Auditor to make payment to the Erie County Treasurer**; Roll Call: All Aye (#23-254 - Special Assessment Bonds for constructing drainage improvements on Kelley's Island)

Board approves Revised Auditor's Certificate for **Select Rehabilitation, LLC** in an additional amount of \$175,000 re providing rehabilitation services for residents at The Meadows at Osborn Park.

Board approves Revised Auditor's certificate for **Leaderstat, Ltd.** in an additional amount of \$15,000 re providing one or more licensed healthcare professionals to assist in providing staffing, recruiting and consulting services to The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **Prosecutor's Office** in an additional amount of \$24,000 re providing legal counsel for the administration of funding received under Title IV-E of the Social Security Act for ECDJFS.

Board approves Revised Auditor's Certificate for **Automation Mailing Shipping Solutions** in an additional amount of \$300.00 release on the Post Base Pro DS postage machine for Erie County Department of Job and Family Services.

Board approves Revised Auditor's Certificate for **Frontline Healthcare Staffing, LLC** in an additional amount of \$30,000 re providing staffing services for healthcare professionals at The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **ICP, Inc.** in an additional amount of \$5,000 re providing respiratory services and equipment at The Meadows at Osborn Park.

Board approves Change Order for **West Roofing Systems, Inc.** in the amount of \$23,227.00 re Courthouse Roof Renovation Project for Facilities Department.

Board executes and approves **authorization for cash disbursement form** for Records Center.

Board executes and approves **one-time SNAP/ARPA Incentives for Application Timeliness Bonus** in the amount of \$251.09 for paycheck dated 9/1/23 for certain ECDJFS employees.

Board executes **Certificates of Achievement** for **DOES** employees:

- Keith Bovard and Tobin Meyer, for five years of service
- Peter Jackson for ten years of service
- Philip Jesberger for 25 years of service

Board executes **Certificate of Achievement** for **Facilities Department** employee:

- Robert Rosswurm for ten years of service

Board executes **Certificate of Achievement** for **IT Department** employee:

- Devra Jensen for 25 years of service

Board executes **Certificate of Achievement** for **ECDJFS** employees:

- Ryan Codeluppi, Cynthia Farch, Ashley Gilbert, Stephanie Overmeyer, Michele Post, and Rachel Taylor for five years of service
- Emeline Clyburn and Neil Yingling for ten years of service
- Karen Balconi Ghezzi, Julie Kyer, Bonnie Lambert for 30 years of service
- Belinda Sibert Biemler for 35 years of service

Board executes **Certificates of Achievement** for **The Meadows at Osborn Park** employees:

- Elyssa Sherer, Gina Jenkins, and Paula Lancaster for five years of service
- Donna Patrick and Sally Richards for 25 years of service

Board executes **Certificate of Achievement** for **Records Center (Microfilm)** employee:

- Lori Yancy for 15 years of service

Board approves specification for **Job and Family Services' client transportation services** and authorizes Purchasing Department to proceed with bid process.

Board approves specifications for **The Meadows at Osborn Park Gas Conversion project** and authorizes Purchasing Department to proceed with bid process.

Board authorizes expenses for **Janice Baum**, Auditor's Office, attending Ohio Government Financial Officer's Association Annual Conference in Cleveland, Ohio, on 10/11 - 10/13/23 in an estimated amount of \$310.00.

Board authorizes expenses for **Brenda Hurst**, Auditor's Office, attending Ohio Government Financial Officer's Association Annual Conference in Cleveland, Ohio, on 10/11 - 10/13/23 in an estimated amount of \$410.00.

Board approves Travel Request Form for **Tia Serrano**, Family and Children First Council, traveling with client to neurological appointment in Parma, Ohio on 8/17/23 at no cost.

Board approves Travel Request Form for **Tia Serrano**, Family and Children First Council, traveling with client to intellectual disability assessment in Cleveland, Ohio, on 8/18/23 at no cost.

Board authorizes expenses for **Sam Siverling** and **Levi Bushhorn**, Sheriff's Office/Jail Lieutenant, attending TASER Instructor Certification Course in Bowling Green, Ohio, on 9/13/23 in an estimated amount of \$990.00.

Board authorizes expenses for **Sam Siverling** and **Chase Ryan**, Sheriff's Office/Jail Lieutenant, attending PepperBall Instructor/Armorer Certification Course in Canton, Ohio, on 9/18 and 9/19/23 in an estimated amount of \$1,448.00.

Board authorizes expenses for **Levi Bushhorn** and **Chase Ryan**, Sheriff's Office/Corrections Sergeant, attending First Line Supervision Course in Springfield, Ohio, on 9/26 - 9/29/23 in an estimated amount of \$1,720.00.

Board approves Personnel Action Forms for **DOES** re **Keith Bovard**, Assistant Superintendent - Treatment, rate increase due to longevity of five years of service effective 8/20/23; **Christian Crum**, Equipment Operator - Landfill, employment effective 7/31/23; **Tobin Meyer**, Equipment Repair Operator III - Treatment, rate increase due to longevity of five years of service effective 8/20/23; and **Anthony Schaefer**, from Maintenance Repair III - Collection to Chief Equipment Operator/Repair III - EME effective 8/6/23.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Michelle Dailey**, part-time STNA, employment effective 8/3/23; **Adrianna Doughty**, full-time STNA, termination due to unsuccessful employee testing effective 8/4/23; **Meredith Hartley**, part-time STNA, rate increase due to completion of probation effective 6/29/23; **Ashley Johnson**, full-time RN Supervisor, employment effective 8/7/23; **Katie Lewis**, full-time RN Supervisor, rate increase due to completion of probation effective 7/26/23; **Kayla Peake**, full-time STNA, employment effective 7/25/23; **Kayla Peake**, full-time STNA, termination due to unsuccessful employee testing effective 8/2/23; **Jonathan Pelsang**, full-time STNA, employment effective 8/3/23; **Amber Shabazz**, part-time STNA, employment effective 8/3/23; **Rashaad Smith**, full-time STNA, rate increase due to completion of probation effective 8/2/23; **Shelly Snyder**, from full-time Patient Care Assistant to full-time STNA effective 7/25/23; **Sharlisa Tayler**, part-time STNA, employment effective 8/24/23; **Amanda Wille**, Director of Social Services/Admissions, resignation effective 8/7/23; **Leslie Williams**, Assistant Director of Nursing, 4% rate increase due to working out of classification for six months effective 8/7/23; and **Chloe Wilson**, full-time STNA, employment effective 8/3/23.

Board approves Personnel Action Form for **Regional Planning** re **Kevin Cannon**, Transportation Planner, rate increase due to successful completion of probation effective 8/13/23.

Board approves Request for Recruitment for **Adult Probation** re **Probation Officer**.

Board approves Request for Recruitment for **The Meadows at Osborn Park** re **Licensed Social Worker/Admissions and Marketing Director**.

Board approves Request for Recruitment for **Sheriff's Office** re **Administrative Assistant - Payroll and Personnel**.

Boar approves Request for Recruitment for **Prosecutor's Office** re **Administrative Assistant**.

Board approves Job Description re **Maintenance III - General for Facilities Department**.

Received letter from Ohio Department of Transportation re **certification of abandoned portion of right-of-way on US 6 in the City of Huron**.

Received letter from Sheriff Sigsworth requesting **separation pay from the Compensated Special Reserve Fund in the amount of \$4,557.85** for Eric Reiber who is retiring from the Sheriff's Office effective 8/31/23. Board approves request.

Received letter from Sheriff Sigsworth re **Transportation of Prisoner's Report**, per O.R.D. 325.07.

Received letter from Sheriff Sigsworth re monthly estimate of \$250.00 to be charged on **gasoline credit cards** for the month of September, per O.R.C. 301.27.

Received letter from Dickinson Wright PLLC, 180 E. Broad Street, Suite 3400, Columbus, Ohio re **transmission line amendment/modification to application for Emerson Creek Wind Farm**.

Received **Monthly Financial Report** for the month ending July 31, 2023 from the Erie County Auditor, per O.R.C. 319.05.

Received copies of 4/27/23 and 6/28/23 **Serving Our Seniors** Board of Trustees Meeting minutes, April and June Directors' Reports, and Director's Report for Fiscal Year 2023. (no meeting in May)

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:50 a.m.; Roll Call: All Aye

Emp
Meet23-29